Shipping Form A- SBYB  
 Artwork Shipment

**INTERNAL USE ONLY:**CODE:   
RECV’D BY:  
DATE:

***This form MUST accompany your shipment.***

Organization Information: *Please complete all information*

|  |  |  |  |
| --- | --- | --- | --- |
| Organization: | | **School Account Code:** | |
| Address: | | | |
| City: | State: | | Zip: |
| Contact: | | Phone: | |
| Please note any weekdays you will be closed: | | | |

Artwork Details: *Please complete all information*

**Number of artworks sent: Number of classes:**

* Please note that if the organization is unable to complete the program and send in orders, the organization will be responsible for paying 100% of the See Before You Buy magnets produced.
* Original Works cannot accept any late artwork for the magnet phase of the program. If a child misses the magnet phase of the program, they are still eligible to submit an order for any product during the Order Phase of the program.

Send to: ORIGINAL WORKS

Building 1 • 54 Caldwell Road • Stillwater, NY 12170

800-421-0020 • cs@originalworks.com