

INTERNAL USE ONLY:

CODE: \_\_\_\_\_

RECV'D BY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Shipping Form A

## SBYB: Artwork Shipment

*This form **MUST** accompany your shipment.*

### Organization Information: *Please complete all information*

Organization: \_\_\_\_\_

School Account Code: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Please note any weekdays you will be closed: \_\_\_\_\_

### Artwork Details: *Please complete all information*

Number of artworks sent: \_\_\_\_\_ Number of classes: \_\_\_\_\_

- ✦ Please note that if the organization is unable to complete the program and send in orders, the organization will be responsible for paying 100% of the See Before You Buy magnets produced.
- ✦ Original Works cannot accept any late artwork for the magnet phase of the program. If a child misses the magnet phase of the program, they are still eligible to submit an order for any product during the Order Phase of the program.

Send to: ORIGINAL WORKS

Building 1 • 54 Caldwell Road • Stillwater, NY 12170

800-421-0020 • [cs@originalworks.com](mailto:cs@originalworks.com)