**Shipping Form F**   
 Fix-It

INTERNAL USE ONLYCODE:   
RECV’D BY:

DATE:

**Organization Information:** *Please complete all information*

|  |  |  |  |
| --- | --- | --- | --- |
| Organization: | | School Account Code: | |
| Address: | | | |
| City: | State: | | Zip: |
| Contact: | | Phone: ( ) | |
| Please note any weekdays you will be closed: | | | |

**Fix-It:** ***Order Form # & description of art are required for processing.*** *Please complete ALL information.*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Order Form #: |  | Artwork Orientation (choose one)  Vertical (portrait) **or**  Horizontal (landscape) | | | | | |
| Description of art: | | | | | | | |
| Product: | | | Problem: | | | | |
| Student Name: |  | | | Teacher: |  | Grade: |  |
| Order Form #: |  | Artwork Orientation (choose one)  Vertical (portrait) **or**  Horizontal (landscape) | | | | | |
| Description of art: | | | | | | | |
| Product: | | | Problem: | | | | |
| Student Name: |  | | | Teacher: |  | Grade: |  |
| Order Form #: |  | Artwork Orientation (choose one)  Vertical (portrait) **or**  Horizontal (landscape) | | | | | |
| Description of art: | | | | | | | |
| Product: | | | Problem: | | | | |
| Student Name: |  | | | Teacher: |  | Grade: |  |
| Order Form #: |  | Artwork Orientation (choose one)  Vertical (portrait) **or**  Horizontal (landscape) | | | | | |
| Description of art: | | | | | | | |
| Product: | | | Problem: | | | | |
| Student Name: |  | | | Teacher: |  | Grade: |  |
| Order Form #: |  | Artwork Orientation (choose one)  Vertical (portrait) **or**  Horizontal (landscape) | | | | | |
| Description of art: | | | | | | | |
| Product: | | | Problem: | | | | |
| Student Name: |  | | | Teacher: |  | Grade: |  |

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