

**INTERNAL USE ONLY:**

CODE: \_\_\_\_\_

RECV'D BY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Shipping Form H

Online Gallery Direct Program | Artwork

## School/Organization Information:

<b>School/Organization:</b>		<b>School Account Code:</b>
<b>Address:</b>		
<b>City:</b>	<b>State</b>	<b>Zip:</b>
<b>Contact</b>		<b>Phone #:</b>
<b>Weekdays you will be closed:</b>		

## Artwork Details:

<b>Number of artworks sent:</b>	<b>Number of classes:</b>
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**Please ensure that Student Labels are affixed to the back of each artwork.**

- \* Original Works cannot accept any late artwork for the artwork scan/upload phase of the program. If a student misses this phase of the program, they may submit a Manual Order during the Order Phase of the program, however their artwork will NOT appear in the Online Gallery

## Ship Artwork to:

### ORIGINAL WORKS

54 Caldwell Road • Stillwater, NY 12170

518.584.9278