

**INTERNAL USE ONLY:**

CODE: \_\_\_\_\_

RECV'D BY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Shipping Form C

Online Express Program | Additional Orders

## School/Organization Information:

<b>School/Organization:</b>		<b>School Account Code:</b>
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Contact:</b>		<b>Phone #:</b>
<b>Weekdays you will be closed:</b>		<b># Artworks sent:</b>

## Instructions:

- Please include the artwork with the Artwork Id written on the back if the order was placed online.
- Please include a completed order form and with the artwork if the order was NOT placed online.
- All orders must be paid using a credit card (Visa, MasterCard, American Express or Discover) check/cash will not be accepted.

**Send to: ORIGINAL WORKS****54 Caldwell Road • Stillwater, NY 12170 • 800-421-0020****lawfi@originalworks.com**